

RIVERDALE BOARD OF EDUCATION
RIVERDALE, NEW JERSEY

July 17, 2019
7:00 p.m.

MINUTES FOR PUBLIC BUSINESS MEETING

FORMAL ACTION WILL BE TAKEN AT THIS MEETING

I. Call meeting to order/Flag Salute

Board President, Ms. Kelly Norris, called the Public Business Meeting of the Board of Education of the Borough of Riverdale to order on July 17, 2019. The meeting was opened at 7:01 p.m. with a flag salute.

*A moment of silence was observed for a former student that passed away.

II. Presiding Officer's announcement regarding notification of this meeting to the public.

Ms. Norris, Board President read the following public announcement
The Notification requirements of the "Open Public Meetings Act" of the State of New Jersey have been satisfied by the inclusion of the date, time, place and purpose of this Public Business Meeting in a legal advertisement in the Suburban Trends and The Record (January 09, 2019) with copies posted in the Riverdale School, Municipal Building, Town Library, and filed with the Clerk of the Borough of Riverdale.

I direct that this public announcement is entered in the minutes of this meeting.

III. Roll Call

Roll Call was taken by Mr. Gutierrez

Present: Kelly Norris, Keith Hamilton, Kathleen Miceli, Ann Marie Nadiroglu, Jill Morano and Jessica Rentas

Absent: Marybeth Miller

Also Present: Mr. Anthony Riscica Interim Superintendent, and Mr. Jayson Gutierrez, Business Administrator/Board Secretary

IV. Recognition of visitors.

There were eight (8) members of the public present

V. Oral Communication on Agenda Items only: None

When recognized by the President, please state your name and address prior to commenting on an agenda item.

All meetings at which the Board transacts official business must be public (18A:10-6). As stated in Board Policy: "Meetings of the Board are conducted for the purpose of carrying

on the business of the school, and therefore, are not public meetings, but meetings held in public.”

Therefore, once oral communication is closed by the President, no other questions or comments will be permitted until the “Oral Communication” portion at the end of the agenda. At that time, questions do not have to be confined to agenda items.

VI. Approval of Minutes

A. It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **Minutes**:

Workshop/Action Meeting	June 5, 2019
Executive Meeting	June 5, 2019
Public Business Meeting	June 26, 2019
Executive Meeting	June 26, 2019

Motion By:	Ms. Norris	Second by:	Mrs. Rentas
Discussion: None			
Roll Call Vote:			
Ann Marie Nadiroglu - Yes	Kathleen Miceli - Yes	Keith Hamilton - Yes	Jill Morano -Yes
Kelly Norris -Yes			

VII. Committees

A. FINANCE

1. Committee Report - Keith Hamilton - No update at this time

2. Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **Finance** items, a-f

Motion By:	Mr. Hamilton	Second by:	Mrs. Rentas
Discussion: Question from Mrs. Muzzio- Rentas: Why are we refusing Title III? Interim Superintendent and Business Administrator/Board Secretary provided an answer.			
Roll Call Vote for a-f			
Ann Marie Nadiroglu - Yes	Kathleen Miceli - Yes	Keith Hamilton - Yes	Jill Morano -Yes
Kelly Norris - Yes	Jessica Muzzio- Rentas		

a. Approval of the payment of the following bills and claims:

Payroll for the period ending June 30, 2019	\$5,584.60
Payroll for the period ending July 15, 2019	\$31,492.83
Health/Prescription plan premiums (SEHBP) for June 2019	\$80,716.83

- b. Approval the attached line item transfers for May 2019.
- c. Approval of the Board Secretary's and Treasurer's Reports for the month ending May 31, 2019. It has been determined that they are in agreement; acknowledges receipt of the Secretary's certification that no budgetary line item account has obligations, payments or orders which exceed the amount appropriated or has been over expended in accordance with N.J.A.C. 6A-16.10(c)3 and 4; and certifies that in accordance with P.L.2004 Ch.73, no budgetary transfers cumulatively exceed 10% that would require the approval of the Commissioner of Education.
- d. Approve the submission of the ESEA entitlement grant application for the 2019-2020 school year as follows:

Grant Fund	Amount
Title I Part A	\$ 38,019
Title II Part A	\$ 9,988
Title IV	\$ 10,000
Total	\$ 58,737

- e. Approve the refusal of Title III for the 2019-2020 school year.
- f. Approve the submission of IDEA grant application for the 2019-2020 school year as follows:

Grant Fund	Amount
IDEA Basic	\$73,170
IDEA Part B	\$3,238
Total	\$76,408

B. PERSONNEL

- 1. Committee Report(Policy and Personnel) - Kathleen Miceli - No update at this time
- 2. Items to be approved:
It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **Personnel** items, a-l

Motion By:	Ms. Miceli	Second by:	Mrs. Nadiroglu
Discussion: Interim Superintendent discussed the interviewing process that led to the hiring of Mr. Vulcano.			

Roll Call Vote:			
Ann Marie Nadiroglu - Yes	Kathleen Miceli - Yes	Keith Hamilton - Yes	Jill Morano -Yes
Jessica Rentas - Yes	Kelly Norris - Yes		

- a. Approve the resignation, with regret, of Sarah LaSpina, Teacher effective August 27, 2019.
- b. Rescind the following stipend contract to the following non-certified, non-tenured, twelve-month personnel effective July 1, 2019, through June 30, 2020:

Name	Stipend	2019-2020
Daniel DeNude	School Van Driver Level II, Extended School year	\$970

- c. Award the following Extended School Year stipend contracts to the following non-certified, non-tenured, twelve-month personnel effective July 1, 2019 through July 30, 2019:

Name	Stipend	Amount	Effective Dates
Daniel Denude	School Van Driver Level II	\$145.50	7/1/19 -7/3/19
Daniel Denude	School Van Driver Level II	\$494.70	7/8/19 - 7/30/19
Juan Cazorla	School Van Driver Level I	\$329.80	7/8/19 -7/30/19

- d. Approve 1.5 hours of pay at the contractual rate for the following staff members for participation in the Interview Committee for the open certified positions on July 11, 2019.

Name	Name
Lynn Nardino	Meghan O'Hara
Jennifer Corbett	Sheila Walsh

- e. Approve Graduate Level Course Work for Kathleen Paldino in accordance with the terms of the negotiated agreements as follows*:

Course	School	Credits	Term
Assessment in Special Education and Classroom Practice	Montclair State University	3	Fall 2019

* Subject to change upon ratification of the successor agreement

- f. Award a part-time School Counselor contract to Charles M. Vulcano, Jr. (tenure-track), at an annual salary of \$44,657.60 (MA Step 1 - 0.8 FTE) with health benefits, effective September 1, 2019, through June 30, 2020, pending receipt of a favorable criminal history review.

* Subject to change upon ratification of the successor agreement

Addendum

- g. Rescind Personnel Resolution H on the Board agenda for June 26, 2019, with respect to the resignation of Alice Nickalls.
- h. Approve the resignation of Alice Nickalls, Administrative Assistant to the Superintendent, effective July 17, 2019.
- i. Award an employment contract to Lynn Hutman as Confidential Assistant to the Superintendent effective July 18, 2019, through June 30, 2020, at an annual prorated salary of \$52,000 with health benefits.
- j. Rescind the appointment of Lynn Hutman as the School Secretary and Substitute Staffing Coordinator for the 2019-2020 school year.
- k. Approve an additional 25 summer hours to Carmela Baram at a rate of \$17 per hour.
- l. Approve the resignation, with regret, of Meghan O'Hara, teacher, effective on or before September 13, 2019.

C. POLICY

1. Agenda reading- Ann Marie Nadiroglu - No update at this time

2. Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **Policy** item, a

Motion By:	Mrs. Nadiroglu	Second by:	Mrs. Rentas
Discussion: Business Administrator - The board approved a similar resolution previously. However the DOE requested specific wording, hence the resolution being approved tonight.			
Roll Call Vote:			
Ann Marie Nadiroglu - Yes	Kathleen Miceli - Yes	Keith Hamilton - Yes	Jill Morano - Yes
Jessica Rentas - Yes	Kelly Norris - Yes		

a. WHEREAS the Riverdale Board of Education is required by the New Jersey State Department of Education to ensure quality public education, and

WHEREAS the Riverdale Board of Education is required to meet the Federal and State mandates regarding educational opportunity and equity, and

WHEREAS the Riverdale Board of Education authorizes the Affirmative Action Team to conduct a Needs Assessment and develop a Comprehensive Equity Plan.

NOW THEREFORE BE IT RESOLVED, with the Needs Assessment having been completed, the Riverdale Board of Education authorizes the proposed 2019-2020 through 2021-2022 Comprehensive Equity Plan to be submitted to the New Jersey State Department of Education no later than June 14, 2019.

D. TECHNOLOGY/FACILITIES/TRANSPORTATION

1. Committee Report - Keith Hamilton - No update at this time
2. Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **TFT** items, *NONE*

Motion By:	Mr. Hamilton	Second by:	Mrs. Miceli
Discussion: None			
Roll Call Vote:			
Ann Marie Nadiroglu	Kathleen Miceli	Keith Hamilton	Jill Morano
Marybeth Miller	Kelly Norris	Jessica Rentas	

E. CURRICULUM/INSTRUCTION/SPECIAL SERVICE

1. Committee Report - Jessica Muzzio-Rentas: The teachers have been working on revamping the report cards. We will have a meeting to discuss and get the new standards based report card approved at the next meeting.

2. Items to be approved:
It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **CISS** items, a-c

Motion By:	Mrs. Rentas	Second by:	Ms. Miceli
Discussion: Question: Interim Superintendent - Were the staff included in the process? Comment: Llsa Moro-Zemaitis - Yes, we used PD days. K-3 report cards might be done.			
Roll Call Vote:			
Ann Marie Nadiroglu - Yes	Kathleen Miceli - Yes	Keith Hamilton - Yes	
Jessica Rentas -Yes	Kelly Norris - Yes	Item a = abstain Items b-i = Yes	

- a. Approve the Out of District placements for 2019-2020 School Year programs as follows:

Student	School	Tuition	Dates
12528085	Calais School	\$66,780	9/1/2019-6/30/2020
13025256	P.G. Chambers	\$71,762	9/1/2019-6/30/2020
4347817250	Barnstable Academy	\$47,500	9/1/2019-6/30/2020

*includes the cost of a 1:1 aide

Addendums

- b. Rescind the reimbursement and expenses, previously approved on June 05, 2019, for the following staff training, workshops, conventions, conferences and/or seminars:

Date	Participant	Workshop	Location	Workshop Fee	Substitute Required	Hotel
07/18/2019 - 7/20/2019	Paul Kobliska	NASSP National Principals Conference	Boston, MA	\$595	No	\$244/night
*PLUS MILEAGE AND TOLLS IF APPLICABLE						

- c. Approve the reimbursement and expenses, for the following staff training, workshops, conventions, conferences and/or seminars as they are directly related to and within the scope of the participant's duties and are critical to the instructional needs of the district and/or further the efficient operation of the district. The travel and expenses are within state travel guidelines established by the Department of Treasury and are justified.

Date	Participant	Workshop	Location	Workshop Fee*	Substitute Required	
07/18/2019 - 7/20/2019	Paul Kobliska	NASSP National Principals Conference	Boston, MA	\$595	No	\$254/night
07/30/2019	Paul Kobliska	Legal Req. & Emerging Issues - Student Conduct	Monroe, NJ	\$150	No	-
*PLUS MILEAGE AND TOLLS IF APPLICABLE						

F. COMMUNITY RELATIONS

1. Committee Report - Jill Morano

2. Items to be approved:

It is recommended by the Interim Superintendent of Schools and the Business Administrator that the Board of Education approve the following **CR** item,

Motion By:	Jill Morano	Second by:	Jessica Rentas
Discussion: Jill Morano - The organizations will spruce up the entrance so the students have something nice to see as they walk in.			
Roll Call Vote:			
Ann Marie Nadiroglu - Yes	Kathleen Miceli - Yes	Jill Morano -Yes	Keith Hamilton -Yes

	Jessica Rentas - Yes	Kelly Norris - Yes	
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- a. Accept, with gratitude, a donation of the garden project by the Kindergarten entrance by the Riverdale Women's Club in conjunction with the Mom's of Riverdale not to exceed \$200.

G. NEGOTIATIONS

- 1. Committee Report - Kelly Norris - Ongoing

H. POMPTON LAKES LIAISON

- 1. Committee Report - Kelly Norris - Meeting last week. Their agenda is on-line.

A. Letters and Communications - Kelly Norris

B. Interim Superintendent's Report - Anthony Riscica

- a. Superintendent reviewed the Self-Assessment Report for HIB with the Board of Education which was passing or better in all categories. There was discussion on the extra \$50 million dollars the Governor has added for programs in Special Education, Computer Science and Social and Emotional Learning. Followed by requirements for programs in SEL under ESEA. Information regarding the latest information from the state Comprehensive Active Shooter Workshop. Mr. Riscica will try to get someone from this program to meet with our BOE and the community.

C. Enrollment as of July 17, 2019

PreK-8	325
PLHS - Tuition	127
Option III	0
Academy/Vo-Tech	15
Out of District (Prek-8th grade)	3
Out of District (9th grade +)	7

D. BA/BS REPORT

- a. The new van that was delivered to us was returned. It did not contain the items Specifically requested. The dealer is working on getting us a new van.
- b. AM Consultants will be tagging all of our electronic/tech assets. This will assist us in better tracking them.

E. ORAL COMMUNICATION

Sue Nicol – My son graduated, I wanted to thank you for all you've done for us.
Mrs. Rentas – Thank you for all you've done as well!

F. Information and Questions from Board Members

- a. Ms. Norris we have dates for the board retreat. We will complete board goals, etc.

VIII. Future Meeting and Important Dates were reported by Ms. Norris, Board President.

August 21, 2019	Public Business Meeting	7:00 p.m.
September 18, 2019	Public Business Meeting	7:00 p.m.
October 2, 2019	Workshop/Action Meeting	7:00 p.m.
October 16, 2019	Public Business Meeting	7:00 p.m.

IX. Executive Session

Motion by Mrs. Rentas, seconded by Mrs. Nadiroglu at 7:33 pm to move into Executive Session

WHEREAS, Chapter 231, P.L. 1975, also known as the Open Public Meetings Act, authorized a public body to meet in executive or private session under certain limited circumstances, and

WHEREAS, said law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session,

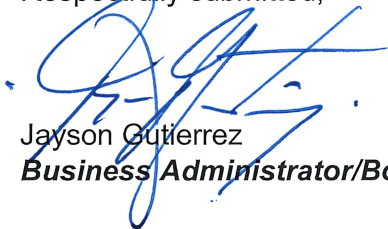
NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF RIVERDALE THAT:

1. It does hereby determine that it is necessary to meet in Executive Session prior to adjournment of this meeting to discuss confidential contracts and personnel matters.
2. The matter discussed will be made public when confidentiality is no longer required.

Motion by Mrs. Rentas, seconded by Mrs. Nadiroglu at 7:33 pm to adjourn from the public business.

Carried by unanimous voice vote.

Respectfully submitted,



Jayson Gutierrez
Business Administrator/Board Secretary

